



# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



**Academic Session:- 2023-24**

**Meeting No:- 01**

**Date:-05.07.2023**

**Subject :- A** To confirm the minutes of the last meeting of IQAC held on 04.04.2023

**Resolution** Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously

**ATR** ----

**Subject :- B** Review on Action taken on last meeting of IQAC

**Resolution** IQAC co-ordinator presented action taken report on last meeting held on 04.04.2023

**ATR** -----

**Subject :- 1** To decide admission policy of PG(NEP) classes

**Resolution** Admission policy is discussed and finalized.

**ATR** Admission rules, regulation and its schedule is inform to admission committee and also published on website, noticeboard and media etc.

**Subject :- 2** Allotment and appointment of In-charge to various committees in the college.

**Resolution** After discussion various committee and its in-charge/Co-ordinator were finalized for academic session 2023-24

**ATR** Allotment of Committee is Display on notice board and College Whatsapp group and forwarded to Secretary of Staff Council for discussion in staff council meeting and necessary approval.

**Subject:-3** Meeting with Heads of Department regarding workload, Time table etc.

**Resolution** Hof, Head of department and superintendent of office will be finalizing workload and time table.

**ATR** Notice is circulated through office regarding workload and time table. Regular classes have started as per timetable. Advertisement of appointment of contract and CHB teachers was send for approval.

**Subject:-4** Discussion on the proposal for grant under different scheme.

**Resolution** Responsibility is allotted Dr. R. M. Jumle and Dr. P.S. Joshi to put some proposal/Scheme for grant under different scheme.

**ATR** Inform to College UGC and grant committee Incharge Dr. R. M. Jumle and and Assistant In-charge Dr. P.S. Joshi.



**Shri Shivaji Arts, Commerce and Science College, Akot.**

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

**Internal Quality Assurance Cell  
Meeting minutes, Resolution and  
Action Taken report**



**Subject:-5** Women Empowerment programme

**Resolution** It is decided to organize women empowerment programme continuously in this academic year and Prof. A. B. Phokmare allotted the responsibility.

**ATR** Inform to Prof. A. B. Phokmare to organize women empowerment programme

**Subject:-6** Any other items or subject with the permission of the Chair.

1. Review of installation and working of Solar plant

**Resolution** Responsibility is allotted to department of Physics to take continuous review and provide information to chair

**ATR** Inform to Head of Department Mr. U. T. Bhati regarding to this.

  
Coordinator

Internal Quality Assurance Cell,  
Shri Shivaji Arts, Commerce and  
Science College, Akot

  
Principal,

Shri Shivaji Arts, Commerce  
and Science College, Akot



# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



**Academic Session:- 2023-24**

**Meeting No:- 02**

**Date:-22.08.2023**

**Subject :- A** To confirm the minutes of the last meeting of IQAC held on 05.07.2023

**Resolution** Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously

**ATR** ----

**Subject :- B** Review on Action taken on last meeting of IQAC

**Resolution** IQAC co-ordinator presented action taken report on last meeting held on 05.07.2023

**ATR** -----

**Subject :- 1** Review on new construction and Renovation work

**Resolution** As per sanction construction and renovation work review had taken also following proposal and plan discussed and finalized

1. Science PG Building

2. Renovation of Auditorium

**ATR** Inform to College UGC grant committee and infrastructural committee to finalized plan as per requirement.

**Subject :- 2** Preparation and finalization of Academic Action plan and its implementation

**Resolution** Academic action plan is finalized with necessary correction for each department.

**ATR** Finalized Academic action plan inform to all head of department and committee in-charge.

**Subject:-3** Regarding grants under different Scheme

**Resolution** Probable grants under different Scheme of UGC and RUSA were discussed and decided to filled proposal under PM-USHA.

**ATR** Inform to Dr. R.M. Jumle and Dr. P.S. Joshi to prepared proposal of grant under different scheme under UGC and RUSA

**Subject:-4** Result and its Analysis

**Resolution** Responsibility is allotted to Head of faculty for result and its Analysis and improvement of result.



## Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

### Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



**ATR** Inform to HoF to organize meeting regarding result and its analysis.

**Subject:-5** Any other items or subject with the permission of the Chair.

1. CBCS pattern of second year

**Resolution** It is decided to organize Orientation program on CBCS pattern of second year.

**ATR** HoF allotted responsibility to organize programme.

Co-ordinator  
Internal Quality Assurance Cell,  
Shri Shivaji Arts, Commerce and  
Science College, Akot

Principal,  
Shri Shivaji Arts, Commerce  
and Science College, Akot





# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



**Academic Session:- 2023-24**

**Meeting No:- 03**

**Date:-02.12.2023**

**Subject :- A** To confirm the minutes of the last meeting of IQAC held on 22.08.2023

**Resolution** Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously

**ATR** ----

**Subject :- B** Review on Action taken on last meeting of IQAC

**Resolution** IQAC co-ordinator presented action taken report on last meeting held on 22.08.2023

**ATR** -----

**Subject :- 1** Review of the percentage of syllabus completed and organizing practices test

**Resolution** Review had taken on syllabus completion and suggested to organize practices test

**ATR** All head of department inform to complete syllabus and organize test and allotted assignment on important questions. Also Mentor should counselling students on exam point of view.

**Subject :- 2** Discussion on organizing Departmental extension services

**Resolution** Each department should completed one extension services in odd semester.

**ATR** All Departments, NSS and NCC inform to complete one extension activity in odd semester.

**Subject:-3** To submit AQAR 2022-23

**Resolution** It is decided to submit AQAR 2022-23 upto 31th Dec 2023

**ATR** Inform to IQAC co-ordinator and Criteria Incharge for submission of AQAR

**Subject:-4** Academic Audit of 2022-23

**Resolution** IQAC co-ordinator presented Academic Audit report



# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



- ATR** Academic Audit report accepted.
- Subject:-5** Celebration of Jayanti Utsav- 2023
- Resolution** Plan of Jayanti Utsav 2023 were discussed in meeting.
- ATR** Inform to Cultural Committee In-charge Dr. A. R. Ingle to organize meeting regarding Jayanti Utsav 2023
- Subject:-6** Any other items or subject with the permission of the Chair
1. Semi sessional academic audit should conduct in Month Dec 2023
- Resolution** It is decided to take Semi sessional academic audit in Month Dec- 2023
- ATR** Inform to Academic Audit and Co-ordinator IQAC to conduct Semi sessional academic audit

Co-ordinator  
Internal Quality Assurance Cell,  
Shri Shivaji Arts, Commerce and  
Science College, Akot

Principal,  
Shri Shivaji Arts, Commerce  
and Science College, Akot



# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



**Academic Session:- 2023-24**

**Meeting No:- 04**

**Date:-10.02.2024**

**Subject :- A** To confirm the minutes of the last meeting of IQAC held on 02.12.2023

**Resolution** Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously

**ATR** ----

**Subject :- B** Review on Action taken on last meeting of IQAC

**Resolution** IQAC co-ordinator presented action taken report on last meeting held on 02.12.2023

**ATR** -----

**Subject :- 1** Plan of Shivjayanti Utsav 2024

**Resolution** Plan of Shivjayanti Utsav 2024 were discussed.

**ATR** Inform to Cultural Committee In-charge Dr. A. R. Ingle to organize meeting regarding Shivjayanti Utsav 2024

**Subject :- 2** Purchase of Equipment's, Books, Software, journals as per need of departments and students

**Resolution** Purchase committee will be finalized as per budget and quotation.

**ATR** Inform to Co-ordinator to organize meeting of Purchase committee for finalize order.

**Subject:-3** To conduct ADD on and certificate courses


**Resolution** Each department conduct at least 02 ADD on/Certificate courses

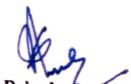
**ATR** Head of department and Incharge inform to conduct ADD on and Certificate courses

**Subject:-4** Any other items or subject with the permission of the Chair.

**Resolution** There are no items or subject with the permission of the chair.

**ATR** ----

  
Coordinator  
Internal Quality Assurance Cell,  
Shri Shivaji Arts, Commerce and  
Science College, Akot

  
Principal,  
Shri Shivaji Arts, Commerce  
and Science College, Akot



**Shri Shivaji Arts, Commerce and Science College, Akot.**

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

**Internal Quality Assurance Cell  
Meeting minutes, Resolution and  
Action Taken report**



**Academic Session:- 2023-24**

**Meeting No:- 05**

**Date:-16.04.2024**

**Subject :- A** To confirm the minutes of the last meeting of IQAC held on 10.02.2024

**Resolution** Coordinator of IQAC read the minutes of the previous meeting and it was confirmed unanimously

**ATR** ----

**Subject :- B** Review on Action taken on last meeting of IQAC

**Resolution** IQAC co-ordinator presented action taken report on last meeting held on 10.02.2024

**ATR** -----

**Subject :- 1** Meeting of Staff council

**Resolution** Meeting of staff council should organize before end of session of second session

**ATR** Secretary of staff council inform to organize meeting

**Subject :- 2** Decision regarding College Magazine and Prospectus Preparation

**Resolution** College Magazine and Prospectus should finalized before end of session

**ATR** Inform to corresponding in-charge for completion and finalized.

**Subject:-3** Academic audit of session 2023-24

**Resolution** Responsibility to academic audit is given to IQAC co-ordinator and it will conduct at the beginning of session 2024-25.

**ATR** Academic audit notice was circulated and inform to Academic audit committee and IQAC co-ordinator.

**Subject:-4** Review on PM- USHA proposal





# Shri Shivaji Arts, Commerce and Science College, Akot.

NAAC Re- accredited by Grade B++ with CGPA 2.95 (3rd Cycle)

## Internal Quality Assurance Cell Meeting minutes, Resolution and Action Taken report



- Resolution** Dr. R. M. Jumle has given information regarding PM- USHA proposal
- ATR** -----
- Subject:-5** NEP implementation at UG level
- Resolution** Dr. R. M. Jumle has given responsibility to give continuous update on NEP implementation at UG level in SGBAU and online meeting in summer vacation.
- ATR** Inform to Dr. R. M. Jumle to organize online meeting in summer vacation.
- Subject:-6** Any other items or subject with the permission of the Chair.
- Resolution** There are no items or subject with the permission of the chair.
- ATR** -----

  
Co-ordinator

Internal Quality Assurance Cell,  
Shri Shivaji Arts, Commerce and  
Science College, Akot



Principal,  
Shri Shivaji Arts, Commerce  
and Science College, Akot